



U.S. DEPARTMENT OF THE INTERIOR
Certification of Position Approval for Retirement
Under
5 USC 8336(c) and 8412(d)

[☒] Approved under the Civil Service Retirement System, 5 USC 8336(c)

[☒] Approved under the Federal Employees Retirement System, 5 USC 8412(d)

Category of Coverage: Primary - Rigorous

Bureau: of Land Management - Bureau

Classification Title: Student Trainee

Organization Title: Fire Crewmember

Position Number: F063 Series and Grade: GS-0499-04

RECOMMENDATION FOR COVERAGE REVIEW:

Primary rigorous coverage is recommended for this position. Special retirement coverage under both CSRS and FERS is requested.

Primary duties are directly connected with the control and extinguishment of fires. Duties are rigorous and employment is limited to young and physically vigorous individuals.

The primary purpose of this position is to serve as a firefighting crewmember on an engine, helitack or hand crew. The employee may be assigned specific tasks as part of the crew's efforts. Other duties generally involve the maintenance and repair of firefighting tools and equipment, receiving firefighting training, or other similar work.

Tom Dunt
Bureau Program Designee

3/8/99
Date

Marcia L. Scifres
DOI Fire & Law Enforcement Team Lead, Marcia L. Scifres

03/04/99
Date

Lester K. Rosenkrance
Director, Office of Fire and Aviation (BLM), Lester K. Rosenkrance

3/8/99
Date

APPROVAL The position described above is approved for coverage under Firefighter or Law Enforcement (FF/LEO) Retirement retroactive to classification date. Approval is by DOI Secretary's Designee:

Mari L. Barr
Mari Barr, Secretary's Designee

3/23/99
Date

POSITION CLASSIFICATION AMENDMENT

1. OFFICIAL HEADQUARTERS NMSO	2. NAME OF INCUMBENT
3. ORGANIZATIONAL LOCATION <input checked="" type="checkbox"/> AS SHOWN ON CURRENT DESCRIPTION; <input type="checkbox"/> AS HEREBY AMENDED	
11a. _____ b. _____ c. _____	d. _____ e. _____

CERTIFICATIONS

<p>5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS REFLECTED IN THIS AMENDMENT.</p> <p>_____</p> <p>(Signature of Supervisor) (Date)</p> <p>TITLE _____</p>	<p>6. I CERTIFY THAT THE CHANGES REFLECTED ARE PROPER AND THE POSITION AS HEREBY AMENDED IS PROPERLY CLASSIFIED.</p> <p><i>Rita M Montoya</i> <i>2/11/99</i></p> <p>(Signature of Official Exercising Classification Authority) (Date)</p> <p>Rita Montoya Personnel Management Specialist</p> <p>TITLE _____</p>
--	--

7. DESCRIBE BRIEFLY, BUT IN FULL, THE REASONS FOR CHANGES CHECKED ABOVE, AND THE ADDITIONS, DELETIONS, OR OTHER REVISIONS WHICH ARE TO BE MADE IN THE DESCRIPTION PROPER.

Standard PD No. F063 Range/Forestry Technician, GS-455/462-4, being amended to reflect change in series to 499 and position title to Student Trainee.

Department of Interior, FF/LE Retirement Team Specialist

This PD has been approved as follows under SUSC 8336(c):

Law Enforcement

Secondary/Administrative _____ Secy
Approval Date _____

Department of Interior, FF/LE Retirement Team Specialist ADurkin
This PD has been approved as follows under 5USC 8336(c) and 8412(d):
✓ Firefighter Law Enforcement
✓ Primary Secondary/Administrative Secondary/Supvy
Approval Date March 23, 1999

POSITION CLASSIFICATION AMENDMENT

1. OFFICIAL HEADQUARTERS <u>Standard PD, Bureauwide</u>	2. NAME OF INCUMBENT 						
3. ORGANIZATIONAL LOCATION <input checked="" type="checkbox"/> AS SHOWN ON CURRENT DESCRIPTION; <input type="checkbox"/> AS HEREBY AMENDED							
11a. _____ b. _____ c. _____	d. _____ e. _____						
4. CSC TITLE AND BUREAU POSITION NO. <u>Range/Forestry Technician</u> <u>F063</u>							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 33%;">SCHEDULE</th> <th style="width: 33%;">SERIES</th> <th style="width: 33%;">GRADE</th> </tr> <tr> <td style="text-align: center;"><u>GS</u></td> <td style="text-align: center;"><u>455/462</u></td> <td style="text-align: center;"><u>04</u></td> </tr> </table>		SCHEDULE	SERIES	GRADE	<u>GS</u>	<u>455/462</u>	<u>04</u>
SCHEDULE	SERIES	GRADE					
<u>GS</u>	<u>455/462</u>	<u>04</u>					
<input checked="" type="checkbox"/> SAME AS PRESENT; AMENDED FOR: <input type="checkbox"/> CSC TITLE <input type="checkbox"/> POS. NO. <input type="checkbox"/> SCHEDULE <input type="checkbox"/> SERIES <input type="checkbox"/> GRADE							

CERTIFICATIONS

5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS REFLECTED IN THIS AMENDMENT. <div style="text-align: center; font-size: 2em; transform: rotate(-30deg); opacity: 0.5;">not applicable</div>	6. I CERTIFY THAT THE CHANGES REFLECTED ARE PROPER AND THE POSITION AS HEREBY AMENDED IS PROPERLY CLASSIFIED. Applies only to PD classified <u>11/21/90</u> No change classification of PD. <div style="text-align: center;"> <u>11/21/90</u> (Signature of Official Exercising Classification Authority) (Date) </div>
TITLE _____	TITLE <u>Classification & Wage Specialist</u>

7. DESCRIBE BRIEFLY, BUT IN FULL, THE REASONS FOR CHANGES CHECKED ABOVE, AND THE ADDITIONS, DELETIONS, OR OTHER REVISIONS WHICH ARE TO BE MADE IN THE DESCRIPTION PROPER. The following special retirement coverage information is added:

"This position is covered as a basic/rigorous position under the special retirement for law enforcement officers and firefighters (CSRS/FERS)."

References: CSRS coverage: OPM letter dated 7/29/91, number L:910-980-402
 FERS coverage: DI letter dated 10/2/91, number _____

All basic/rigorous firefighter and law enforcement officer positions are subject to:

- The arduous physical requirements of the GS-455/462 or GS-1811 series (for firefighters this also includes the Step Test)
- The maximum entry age policy that all appointments are subject to a maximum entry age of 35 or the applicant must have a combination of Federal service which would permit the employee to retire at age 55.
- The 7-1/2% special retirement deductions are mandatory for all permanent positions.

Under FERS regulations employees in firefighter/law enforcement organizations may within six (6) months of entering the position or after any significant change in the position, formally and in writing seek a change in coverage determination under 5 USC 842.804(c).

Under CSRS regulations employees in firefighter/law enforcement organizations must within sixty (60) days of an agency notice regarding the coverage of their position request a reconsideration of the determination following the procedures in 5 USC 831.908.

POSITION DESCRIPTION (Please Read Instructions on the Back)

1. Agency Position No.

F063

2. Reason for Submission

☐ Redescription
☐ Reestablishment
☒ New
☐ Other

3. Service

☐ Hdqrs. ☒ Field

4. Employing Office Location

5. Duty Station

6. OPM Certification No.

Explanation (Show any positions replaced)

7. Fair Labor Standards Act

☐ Exempt ☒ Nonexempt

8. Financial Statements Required

☐ Executive Personnel
☐ Financial Disclosure ☐ Employment and Financial Interests

9. Subject to IA Action

☒ Yes ☐ No

10. Position Status

☒ Competitive
☐ Excepted (Specify in Remarks)
☐ SES (Gen.) ☐ SES (CR)

11. Position is:

☐ Supervisory
☐ Managerial
☒ Neither

12. Sensitivity

☒ 1-Non-Sensitive ☐ 3-Critical Sensitive
☐ 2-Noncritical Sensitive ☐ 4-Special Sensitive

13. Competitive Level Code

14. Agency Use

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Range/Forestry Technician*	GS	455/462	04	JP	11/21/90
d. First Level Review						
e. Recommended by Supervisor or Initiating Office	Range/Forestry Technician*	GS	455/462	04	mlh	05-25-90

16. Organizational Title of Position (if different from official title)

Fire Crewmember

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment

DEPARTMENT OF THE INTERIOR

c. Third Subdivision

a. First Subdivision

Bureau of Land Management

d. Fourth Subdivision

b. Second Subdivision

e. Fifth Subdivision

19. Employee Review—This is an accurate description of the major duties and responsibilities of my position.

Signature of Employee (optional)

Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the

knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

L. BARKOW Ch Fire & Aviation

Signature

Date

Signature

Date

(signed) L. BARKOW

JAN 18 1990

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position

GS-455/462

Typed Name and Title of Official Taking Action

JULIET D. POWELL

Personnel Management Specialist

Signature

Date

Juliet D Powell 11/21/90

Information for Employees. The standards, and information on their application are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

23. Position Review	Initials	Date	Initials	Date	Initials	Date	Initials	Date	Initials	Date
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks

SUBJECT TO DRUG TESTING

*Interchangeable based upon primary vegetation of the unit.

25. Description of Major Duties and Responsibilities (See Attached)

Range/Forestry Technician, GS-455/462-4
Fire Crewmember
Position No. F063

INTRODUCTION

This position is located within a BLM fire suppression organization. The purpose of this position is to serve as a firefighting crewmember on an engine, helitack, or hand crew. The employee may be assigned specific tasks as part of the crew's efforts. Other duties generally involve the maintenance and repair of firefighting tools and equipment, receiving firefighting training, or other similar work.

DUTIES

A. The primary purpose of this position is to serve as a trained firefighter performing the following duties:

- Serves as a trained crewmember on either an engine, helitack, or hand crew. Utilizes a variety of specialized tools, equipment, and techniques while actively suppressing wildfires.
- Performs basic fireline activities such as line construction, hose layout, operation of pumps and accessories, lopping and scattering of fuels using hand tools, and holding/patrol/mop-up operations.
- Independently or with one or two other crewmembers may be assigned to carry out specialized assignments such as tree falling, backfire and burnout, mobile and stationary engine attack, construction of helispots, specialized helitack operations, and hover hookups.
- Functions as a crewmember during prescribed burns.

B. Maintains and reconditions tools/equipment/vehicles assigned to the crew. Performs facility and cache maintenance duties.

C. Participates in fire and safety training in the techniques, practices, and methods of fire suppression and in the safe, efficient operation and use of tools, equipment and vehicles used in fireline activities, with emphasis on those used in the particular function to which assigned. Participates in crew proficiency checks and drills. Participates in safety sessions and fire critiques. Ensures own and others' welfare and safety in all aspects of the assignments.

D. Serves as an alternate squad leader or work leader for short periods of time. May serve as an alternate engine operator. The work requires the employee to assess situations and make recommendations for carrying out various firefighting tactics for routine situations.

E. Performs non-suppression projects as assigned (Not to exceed more than 20% of the time during a normal fire season).

FACTORS

Factor 1, Knowledge Required by the Position

Knowledge of standard fire suppression tactics, methods and procedures, and safety precautions to carry out specifically assigned suppression/prescribed fire assignments independently in various types of fuels and under a variety of weather and terrain situations within a designated area within a District.

Skill in the use of firefighting hand tools such as axe, shovel, Pulaski, McLeod; pumps and hoses; and chain saws to build fireline and extinguish burning materials as well as to maintain firefighting tools and equipment.

Working knowledge of fire behavior: causes of fire, influence of local wind, slope, and moisture and the impact of fire behavior upon the methods and procedures used in extinguishing fire.

Must possess a valid state driver's license and have the ability to operate light vehicles and 4x4s.

Ability to communicate effectively with others in emergency situations in field locations.

Must possess the physical requirements for the position.

Factor 2, Supervisory Controls

As a part of an established crew, individual assignments have been made regarding the relationship of the crewmembers on fireline assignments. Additional guidance is provided if new or unusual assignments are made. When serving in charge of small groups, directs the work of the crew ensuring work is performed in a safe and efficient manner. During such assignments maintains radio contact with the supervisor, observing and reporting specific conditions, and recommending approval for the crew to take specific actions. Carries out recurrent maintenance duties independently. The quality and quantity of the work performed is reviewed currently by the supervisor.

Factor 3, Guidelines

The employee works as a member of an organized crew performing duties in a hazardous work environment. Guidelines are established and are strictly adhered to. As a temporary leader of a small group of employees, the employee may recommend changes in the methods and procedures utilized, but must have supervisory approval prior to any changes actually being made.

Factor 4, Complexity

The employee is on a recurring basis assigned individual work projects or to lead other crewmembers. This work requires the employee to recognize which of several techniques and procedures is best suited to the specific situation encountered. Actions taken vary dependent upon the fire terrain, intensity of fire, fuels availability, wind velocity, and resource values. Recognizes complexity of situations and requests assistance if situation is beyond the crew's capability.

Factor 5, Scope and Effect

The work involves carrying out specifically assigned tasks often utilizing other crewmembers. The work performed by the crew affects the efforts of other crews involved in the firefighting efforts. The decisions made for the assigned crewmembers affects their personal safety and the acceptability of their work.

Factor 6, Personal Contacts

The personal contacts are primarily with other crewmembers and the Crew Leader/Crew Supervisor.

Factor 7, Purpose of Contacts

The purpose of the contacts is to receive assignments, clarify information, and report facts. Some contacts are made for coordination purposes when assigned as a leader.

Factor 8, Physical Demands

This firefighting position requires strenuous physical labor on a recurring basis. The employee must meet the established step test and arduous physical requirements for the position.

Factor 9, Work Environment

This position includes recurring field assignments with various terrain, weather, smoke and fire conditions and may require working in semi-primitive conditions for extended periods of time. Special safety precautions and the use of safety equipment is required.